

REMINDERS

WEBSITE

Your new website is up and running. Visit www.thecoventry.ca

PARKING

The following are the only permitted items that can be stored in parking stall:
Small folding shopping carts

VIRTUAL CONCIERGE

Is up and running. You can visit by going to corporation's website (www.thecoventry.ca), where you can do on-line booking, and check availability, see building events, etc., We are looking at adding a screen to the main lobby at both buildings soon



Central Erin Property Management
151 Randall Street
Oakville, Ontario
L6J 1P5

Steven Peros, Property Manager

Main Office: 905-842-1429

After Hours: Press 1 when prompted
558@centrallerin.com

Board Members:

Jay Lockwood
Anne Marie Marchetti
Chris Tripodi

May 2020

MESSAGE FROM THE BOARD

Starting May 1st, Central Erin Property Management has taken over management of the condominium. Located in downtown Oakville, they bring with them a strong understanding of building sciences, provide the latest communication tools, cost saving technology and are hands-on.

IMPORTANT EVENTS

MONTHLY FIRE ALARM TESTING

MAY ???, 2020

BETWEEN 9:00 AM TO 4:00 PM

During this time, you may hear the fire alarm ringing intermittently.

WINDOW CLEANING

May ???, 2020

This year, the exterior window cleaning has been scheduled to take place on May ??, 2020. During this time, you will see workers from ABC Window Cleaning, working primarily from the ground. Please ensure to close you windows to avoid water from entering your units. We would love to hear how they did. Send us an email at 558@centrallerin.com when the job is done.

POWER SWEEPING OF GARAGE

May ???, 2020

This year, the power washing of the underground parking garage has been scheduled to take place on May ??, 2020. During this time, you will see workers from Edifice Cleaning, working in the garage. Please ensure to ensure you vehicle is relocated from the garage no later than 8:00 am on May ??, 2020.



2020 Events

HCC #558 253-261 Church Street	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Window Cleaning					25-29							
Carpet Cleaning									✓			
Power-washing Underground Garage					✓							
Exterior Spring Clean Up				✓								
Irrigation System - Start-up/Shut-down					✓					✓		
Bulk-Bin Garbage Collection				tbd			tbd			✓		
Board Meetings			h									
Annual General Meeting						✓					TBD	
Year end for Corporation												✓
Snow Removal Contract Commences											✓	
Fiscal Year End of Corporation												31 ST
Budget set for upcoming year										✓		
Monthly Fire Alarm Test			9 th	13 th	11 th	8 th	13 th	10 th	21 st	19 th	9 th	14 th
Quarterly Fire Drill												

In-suite:

Annual Fire Alarm Testing (In-Suite)												
Monthly door closer testing												
In-suite Heat Pump shut off valve servicing								TBD				

PROTOCOLS / PROCEDURES / RULES / REMINDERS

- ✓ Owners are responsible to abate the noise in their unit, even if tenanted, especially after 11pm. Please be considerate of your neighbours. If the Board confirms the noise complaint, a variety of remedies could be requested to ensure other residents can enjoy quiet enjoyment of their unit, including but not limited to installation of carpeting/area rugs and underlay.
- ✓ Please ensure you are not parking in other's privately owned spots. The Town of Oakville may be called to have the vehicle tagged and towed at the offender's expense;
- ✓ If you plan on renovating your unit, you must complete a renovation request form, which is available at www.thecoventry.ca
- ✓ Smoking is NOT permitted anywhere on common elements, including patios and terraces